CSI-Salt Lake City invites your company to exhibit at our annual CSI Symposium, which will be held February 24th, 2010 at the Utah Cultural Celebration Center. The Symposium is a full day of educational seminars with intermittent breaks for visiting exhibitor tabletops. This is your best opportunity to market your products to specifiers, architects, engineers, and building reps in Utah that are making choices about your products every day.

**Theme.** The theme for this year’s Symposium is “Specifying it Right.” Education sessions will focus on Division 01 specs, commissioning, BIM, code analysis, concrete, and building envelopes—the basic training architects and others must have in order to stay out of trouble. Door prizes, donated by exhibitors, will be given away before the final class session.

**Sponsorships.** Interested in additional marketing opportunities at this Symposium? We have several sponsoring opportunities for your business (see the Exhibitor Form for costs). Sponsoring entities may place their signage and logos prominently at the locations or events they are sponsoring. Company logos will also appear on CSI directional signage as well. Include your brochures, product samples, and marketing items. The breakfast bar sponsor can provide pens and notepads to be used during class sessions.
Symposium Tradeshow Exhibitor Information

You must register for this event on the CSI-Salt Lake City Website.

- **Register & Pay Online at [http://www.csi-slc.org](http://www.csi-slc.org).**

  Note that our website is currently being reconstructed and won’t be available until after December 18th, 2009. To save your tabletop, or announce your desired sponsorships, email the form below to Alison Anderson alison@crsa-us.com. We will let you know when the website is ready to accept your official registration and payments.

- **Pay by Mail Option.** If you do not wish to pay for your registration or sponsorship online, send your check to P.O. Box 26594 Salt Lake City, UT 84126 (payable to “CSI Salt Lake City Chapter”). Please indicate on the check that the payment is for Symposium registration. If you mail your payment, you must drop an e-mail to the chapter president (rbaxter@ffkr.com). This will ensure that your payment is retrieved promptly.

- Tabletops will not be assigned without prior payment.

- Exhibitor registration includes attendance at education sessions and lunch for one person. Cost for additional helpers at exhibits will be $20 per helper, which includes lunch.

- Exhibitors are strongly urged to personally invite at least 5 construction decision makers to this Symposium. These may be architects, specifiers, building managers, engineers, general contractors, building owners, etc.

- Booths will be assigned in order of payments received. Note that the “Cross Roads” area, indicated on the floor plan, will not be used until the Great Hall area is filled up.

- Exhibitors are encouraged to provide door prizes for the drawing.

- Parking is free.

- Contact the facility if you will need electricity to your booth. Wireless internet is available. Contact the facility at (801) 964-5100 for details.

- We will provide a list of attendee contact information to all exhibitors after the event.

**Special Offer.** CSI and CSI-Salt Lake Chapter are offering CSI membership for half price to any paying exhibitors or sponsors who want to join the Salt Lake Chapter and have not, in the past, been a member of CSI. Contact our Membership Chair, Libby Crapo libby@actiondoorcontrols.com or (801) 566-1040, to take advantage of this offer.
Symposium Exhibitor Form

Company Name:

Address: Phone Number:

Contact Name: Email Address:

Booth Name:

Booths will be assigned according to payments received. Please list your 3 choices in order of preference:

Booth #1:
Booth #2:
Booth #3:

Early Bird Registration Fees (Before January 2nd):
CSI Members - $195.00   Non-Members - $325.00

Registration Fees (After January 2nd):
CSI Members - $225.00   Non-Members - $375.00

(Booth fee includes table for booth, one registration for sessions and meals. Additional vendor attendee(s) must pay an additional $20 apiece to cover meals.

Sponsorship Opportunities:

Breakfast bar…………………………………………………………………………………. $1000
(2) Lunch sponsors…………………………………………………………………………….. $1000 each
Luncheon table decorations…………………………………………………………….. $400
Flowers…………………………………………………………………………………….. $75
Hors de oeuvres on trade show floor……………………………………………………… $1000

Register and indicate sponsorship (if desired) on website at http://www.csi-slc.org.*
(*Note that our website is being reconstructed and is not available. To save a tabletop or announce your desired sponsorships, email this form to Alison Anderson alison@crsa-us.com. We will let you know when the website is ready to accept your official registration and payments. It is expected to be ready by December 18th. Payments still will be accepted immediately via mail.)

Payment Type:

- [ ] Check: P.O. Box 26594 Salt Lake City, UT. 84126. (Contact Richard Baxter when payment is mailed.)

Questions: Contact Richard Baxter at 801 517-4309 or rbaxter@ffkr.com.